

Corsham Town Football Club

Application Form/Hire fees

Name of Club / Organisation / Hirer:	_____
Name:	_____
Address:	_____
_____	Postcode: _____
Email:	_____
Telephone (Day):	_____ (Evening): _____
Mobile:	_____

Booking Details

Facilities required:	_____
Type of Event:	_____ Date(s) Required: _____
Time(s) required from:	_____ to: _____

Payment Terms: Payment to be made in full prior to booking

Hire Fees

			<i>Tick requirements</i>
Hall	£10.00 per hour	Total Hours: _____	<input type="checkbox"/>
Bar / Staff	£15.00 per hour	Total Hours: _____	<input type="checkbox"/>
Kitchen Facilities	£30.00 per session		<input type="checkbox"/>
Pitch (per session)	£50.00 per session		<input type="checkbox"/>
Total Charges		£ _____	
Signature (Hire): _____			
<i>I agree to Conditions of Hire on reverse</i>			

Confirmation of Hire (Office Use Only)

Hire No: _____	Total Payment Taken: £ _____
Signature: _____	Club Position (ie Chairman): _____

Corsham Town Football Club

Southbank, Lacock Road, Corsham, Wiltshire SN13 9HS

Conditions of Hire

1. Persons hiring Corsham Town Football Club facilities shall hereinafter be referred to as the *Hirer*.
2. Corsham Town Football Club shall hereinafter be referred to as the *Club*.
3. Hire Fee (see page 1).
4. Hire Fee covers the use of:
5. No sub-letting is permitted for hire or gain under any circumstances.
6. Laying out of food/buffet is permitted in the separate lounge area. 'Nibbles' may be laid out in the bar area but **not** on the actual bar.
7. **ONLY** drinks purchased at the *Club* can be consumed on the premises. This includes the patio area and car park.
8. Last Orders will be called 10 minutes prior to the bar closing time. Bar closing time is 2300 hours. Hirers will be expected to encourage their guests to observe the 20 minute 'drinking up' time.
9. Drawing pins and cello tape are **not** to be used under any circumstances on walls or ceilings to secure decorations/signs/banners etc. 'Blue Tac' or similar is acceptable.
10. Entertainment/Music is to cease at 2345 hours. *Club* premises are to be vacated by 0030 hours.
11. Hirers will be liable for any damage caused to *Club* building, fixtures and fittings.
12. In the interests of safety, *Club* representatives can close the *Club*, if, in their opinion unreasonable behaviour becomes apparent.
13. Illegal substances are not allowed onto *Club* premises.
14. The *Club* will not accept liability for loss or damage to *Hirer* or *Hirer* guest's property.
15. Vehicles are parked at owners risk. Vehicles parked and left overnight at owners' risk.
16. Main gates will be locked when *Club* representatives secure Buildings and car parking area.
17. Before leaving the *Club*, prior arrangements must be made for collection of vehicles being left overnight.
18. Please return hire form to: Tim Parker (Chairman)